Date: 6th January 2019

To

The Project Authority

IDB-BISEW IT SCHOLARSHIP PROJECT.

IDB Bhaban, Sher-e-Bangla Nagar, Dhaka, Bangladesh.

**Subject:** **Prayer For Rectify my class attendance (out) fingerprint.**

Dear Sir,

With due respect I beg to state that I am a student of your IDB BISEW IT Scholarship project of round-39 at WDPF from BITL Branch. My ID.No: 1246820, and Batch: WDPF/BITL-M/39/01. I would like to inform that I was preset in 26/12/2018 scheduled class but unfortunately I couldn’t give my Thumb Impression when our class end. Please Rectify mine class attendance (out) fingerprint in 26th December 2018.

In the circumstance in the above, I pray and hope that you honor would be king enough to grant me to rectify this mistake and oblige thereby.

Your obediently,

Rahima Akter

ID: 1246820.

Batch: WDPF/BITL-M/39/01

Contact no: 01676813609.